Join us for an exciting session on the essentials of a successful RIM program!

About this Event

This full day seminar provides a 7-step model that establishes components from program foundation, leading to business engagement and arriving at program maturity. This seminar offers strategies for mature program and new programs to remain relevant and sustainable.

Key topics include:

• **Strategic Overview**

• **Driving Accountability:** Offers a framework formalizing RIM roles and responsibilities within a business unit.

• **Training and Communication:** Explore effective ways to train and communicate that create interest, enthusiasm and lasting awareness

• **Measure for Improvement:** highlights resources and presents easy-to-use ways to measure your program

Click [here](#) for a detailed description.

Doors open at **7:30am. Session runs from 8am-4:30pm.**

*Lunch, snacks and refreshments will be provided.*

ARMA Calgary may be taking photos for social media. To opt out please email [armacalgary.event@gmail.com](mailto:armacalgary.event@gmail.com)

CRM Credits available for this session. Code will be given at the event.

A bit about our speaker:

Dave Foley is Director of Records and Information Management (RIM) at ONEOK. He has been an information governance professional for over 14 years with responsibilities ranging from managing and auditing a RIM program to building one from the ground up. Just 8 years ago he was hand-selected to create a strategy and build ONEOK’s RIM program. Dave has spoken at numerous ARMA chapter meetings and seminars, at ARMA International and co-chairs the ARMA Energy Industry Roundtable. An outdoor enthusiast and former marathoner, Dave now hikes and rides bikes with his wife, Deb. They have a passion for flying their airplanes and when time allows, they fly rescue dogs for the Pilots and Paws organization.
Date And Time
Tue, 10 March 2020
8:00 AM – 4:30 PM MDT
Add to Calendar

Location
Glenbow Museum
130 9 Avenue Southeast
Calgary, AB T2G 0P3
View Map

Refund Policy
Contact the organizer to request a refund.
Eventbrite's fee is nonrefundable.

ARMA Calgary Chapter
Organizer of Dave Foley: 7 Habits of a Highly Successful Program

Follow
Contact
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<td>0830</td>
<td>0845</td>
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<td>0850</td>
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<td>Open &amp; introduction</td>
<td>Jessica</td>
<td>Dave</td>
<td>maybe incl. 1 minute CAT video or 1 min puppy video</td>
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<td>7 Habits of a Highly Successful Program</td>
<td>Dave</td>
<td>Updated version given in Atlanta 2019 12/17 program overview with tips from instinct &amp; experience that helped this program stick / sustainable</td>
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<td>open discussion - program comparisons</td>
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<td>Accountability Framework</td>
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<td>Lunch</td>
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<td>could have Q&amp;A from morning during lunch;</td>
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<td>after the session review the resources mentioned: accountability framework doc, improvement plans, assessment scorecards</td>
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<td>7 More Likely 75 to 90</td>
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<td>after the session review the resources mentioned: risk ranking, improvement plan, compliance checklist, assessment scorecards, magic quadrant</td>
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<td>Je Benchmark</td>
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<td>Dave</td>
<td>2020/01/21 removing this from agenda. If we focus on the 4 primary topics (overview, accountability, training &amp; communication, and measurement) and have closer looks at resources used in each we have more than enough to help start, jumpstart, or improve a RIM / IG program. No need to look beyond your program via an energy sector only benchmark 2020/01/16 Question really become - will the attendees be ready &amp; motivated to listen to this after a full day of the others topics? I could summarize - maybe - and use 20 - 30 mins max. 2020/01/03 during revising, the deck was reordered to flow better. Yet there are still enough slides with good info to possibly push the time to 75 - 90 mins - especially if questions are asked (let's hope)</td>
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3:00 total
7:00 total
3:00 discussion time in morning
2:30 discussion time in afternoon
5:30 total discussion time
1:30 breaks and lunch