

ICRM Lifetime Achievement Award

[Nomination form](#) must be received by September 1

Questionnaire must be received by October 1

Overview

ICRM Lifetime Achievement Award honors an individual's accomplishments and service to the ICRM and the Records and Information Management profession over at least 10 years. Lifetime achievement indicates a significant, positive impact to the ICRM, its members, and the Records and Information Management profession.

A recipient of the ICRM Lifetime Achievement Award is a CRM or retired CRM in good standing who has contributed significantly to the ICRM throughout their career; one who has been a role model, leader, influencer, or mentor.

Lifetime achievement activities include, but are not limited to:

- Mentoring and coaching
- Serving through volunteer position(s) on ICRM committees and/or the Board
- Promoting the CRM/CRA designation(s)
- Representing the ICRM at seminars, conferences, or other RIM related engagements

Nomination Process

- Candidates are either nominated by an ICRM Member or self-nominated
- Nomination forms are available on the ICRM website at <https://www.icrm.org/form/lifetime-achievement-award>
- Nomination forms must be submitted by **September 1**
- Nominees will be provided the ICRM Lifetime Achievement Award Questionnaire
- Completed questionnaires must be submitted to admin@icrm.org by **October 1**

Award Process

- The ICRM Awards Committee will review all submissions
- The ICRM Awards Committee will consider the total number of points, quality of supporting documentation, and breadth of experience
- All nominee identities will be confidential
- The recipient of the Lifetime Achievement Award will be announced at the year-end ICRM Business Meeting
- The recipient will receive a plaque and be awarded a one-year paid ICRM membership or a gift card equaling a one-year membership

ICRM Lifetime Achievement Award Questionnaire

The submitted questionnaire should identify all roles and service to the ICRM. The nominee should include as much information as possible, adding as much detail as desired. Dates should be provided wherever possible. Testimonials can be provided as well as any reviews available. Keep in mind the quality of supporting information submitted may impact who is chosen as the winner.

The questionnaire is divided into seven categories, covering various aspects of lifetime achievement. Each category has rows with specific point values for contributions, including points awarded for:

Category 1 – ICRM Volunteer Positions

- Each volunteer position held. For example, if five different board positions were held by an individual, they would receive the designated number of points on the questionnaire per position (not per years held).

Category 2 – Mentoring and Coaching

- Each ICRM Candidate mentored (up to a maximum of 100 mentees)
 - Include mentee testimonials and/or reviews
- Nomination for the ICRM Mentor of the Year Award
- Recipient of the ICRM Mentor of the Year Award
- Participation in RIM related mentoring program, such as ARMA, SAA, and NAGARA
 - Include testimonials and/or reviews

Category 3 – Representing the ICRM

- Representing the ICRM at a RIM-related engagement (written, virtual, or in-person)
 - Details could include event host and name, publication name, dates, and/or any supporting information

Category 4 – RIM Related Teaching and/or Presenting

- Formal academic RIM class/course development and/or teaching
 - Include the name of the institution, class/course title, and date range
- Presenting a RIM topic at a conference or seminar
 - Include conference host and name, date, session title, and session length
- Serving as a guest or substitute instructor at an educational institution
 - Include the name of the institution, class/course title, and date range

Category 5 – RIM Publications

- Published RIM books or textbooks, where individual is either the sole or joint author
- RIM related published books where individual contributed content
- Published RIM related articles that did not appear in an ICRM publication
- Published a RIM related white paper or research project

Category 6 – Promoting the CRA and CRM Designations

- Any work outside of the ICRM where the CRA and CRM were promoted (for example, U.S. Department of Labor, Academic Partnerships, or Society for Human Resource Management)
 - Provide supporting information, including contact name, time period, and any accomplishments achieved

Category 7 – RIM Related Contributions Outside of ICRM

- RIM contributions through other organizations, such as ARMA, AIEF, or other RIM organization

Category 8 – Other Relevant Information

- Any additional information that supports this nomination

Contact the ICRM at admin@icrm.org with any questions.