



Susan L. Marin, CRM/CIGO, PMP is a Senior Consulting Manager and is part of Consilio's Advisory Services team. Susan has 22 years of litigation, information governance, records management, and legal hold experience.

Prior to joining Consilio, Susan served as Vice President and Corporate Information Manager for a national bank where Susan developed a records and information management program from the initial phase to a maturity level where retention event-based and non-event-based labels and policies were implemented in Microsoft 365 for Teams, SharePoint, and OneDrive. As part of the policy development process, Susan utilized stakeholder interviews to understand the business and technical requirements to implement appropriate risk and legal avoidance strategies. Susan also onboarded and managed the implementation of a third-party application to ensure the corporate retention schedule had real-time, attorney reviewed citations for legal and regulatory requirements. Susan also led many projects to reduce the bank's legal and financial risks including working with the records coordinators to remediate hard copy and digital records.

From working with stakeholders to understand technical and business requirements to participation in the request for proposal and final vendor selection phases, Susan uses her Project Management Professional (PMP) certification to assist with the implementation of legal matter management, legal hold, and document management systems.

With expertise in the use of change management techniques and a foundation of corporate records and information management experience, Susan advised and counseled a Michigan non-profit organization in the creation of their information governance procedures and processes to establish a legal, defensible, and repeatable process. This engagement included tasks such as the development of surveys/questionnaires for the data owners, creation of their information and records management policies and procedures, and updates to other policies with record and information management implications.