



ICRM Mentor of the Year Award

[Nomination form](#) must be received no later than September 1

Overview

The Institute of Certified Records Managers (ICRM) established the Mentor of the Year Award at their Spring Board Meeting in April 2011. The award was originally created in remembrance of Alan Andolsen, CRM for his contributions to the ICRM through mentoring.

An ICRM mentor guides our candidates through the exam process and is able to point them in the right direction. Good mentors are passionate people who enjoy the role of helping others achieve their CRM certification. The Institute of Certified Records Managers recognizes those ICRM mentors who have gone above and beyond in guiding their mentees through the exam process.

Eligibility Requirements

- A Certified Records Manager (CRM) in good standing who has contributed significantly to mentoring on behalf of ICRM
- Involved in individual mentoring and coaching over a longer than one-year period and have impacted more than one individual
- Not a previous winner of the ICRM “Mentor of the Year Award”
- Current Board Members are not eligible during their term of office
- The ICRM may take other relevant information into account

Nomination Process

- A CRM in good standing may be nominated by an ICRM member or non-member (e.g., President of an ARMA chapter or an employer) or nominate themselves
- Submit a completed nomination form on the [ICRM website](#) no later than **September 1**

Award Process

- The ICRM Awards Committee will review all submissions
- The recipient of the ICRM Member of the Year Award will be announced at the year-end ICRM Business Meeting
- The recipient will receive a plaque and be awarded a one-year paid ICRM membership or a gift card equaling a one-year membership

Contact the ICRM at admin@icrm.org with any questions.