



Inside ICRM

Institute of Certified Records Managers

www.ICRM.org

Greetings,

Inside the ICRM - May

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Letter from the Editor

Greetings all

This issue is a slim one. It features an article from Jessica Jones CRM/NS a records consultant for the Tennessee Valley Authority. She writes the Beyond Compliance series on the practical realities of modern records management. Her newsletter can be found here <https://www.linkedin.com/in/jessica-jones-crm-ns/recent-activity/newsletter/>.

Also in this issue is an introduction from Lisa Morris the Regent for Exam Administration and Member Relations .

Do you have an article or topic that you have written and are willing to share with your fellow CRMs and CRAs? Well, you can submit it to pakurilecz@gmail.com, just put Newsletter article in the subject line. I look forward to receiving them. Don't forget you will receive CMP credits.

What type of activities do you do at your organization for Records & Information Management month? We would love to hear about them.

I am as always you obedient servant

Peter Kurilecz CRM, CA, IGP
Editor Inside ICRM
pakurilecz@gmail.com

Quick Polls

March Quick Poll

Thank you for responding to our March Quick Poll Question. We asked you what you thought about Daylight Savings Time. [Find the results here!](#)

May Quick Poll

We want to hear from you! As a Records and Information Management Expert, what is your favorite beverage to enjoy during work?

Complete this [quick poll](#) to tell us your beverage of choice!

Meet the ICRM Exam Administration and Member Relations Regent
By: Lisa "Luci" Morris, B.A., MMC, FCPC, CRM

My name is Lisa Morris, and I serve as Deputy City Clerk for the City of

News and Events

Prep Workshops

Need to get ready for an exam? Check out our [Prep Workshop Schedule](#).

2026 Partner Events

May 12-15
FRMA

July 21-24
NAGARA

July 27- 29
NIRMA

October 25-28
ARMA

Do you have a RIM, legal, or court of clerk event that ICRM should attend? Contact us at admin@icrm.org

Careers

[Visit our career center](#) for career postings or to post a career opportunity!

Preapproved Events

Does your organization have an event over 2 hours you would like preapproved for credit? [Learn how you can get your event preapproved!](#)

Important Reminders

[Have you moved or changed jobs recently?](#)
[Make sure your contact information is up to date!](#)

[Have you entered any CMPs lately? Submit your CMP Request within one year of the event.](#)

ICRM Partners



Brooksville, a small municipal government in Hernando County, Florida. My role places me at the intersection of public service, technology, and the unglamorous-but-essential discipline of keeping a city's institutional memory accurate and accessible. Among my core responsibilities is records management — administering our Laserfiche digital system, ensuring full compliance with Chapter 119 of the Florida Statutes, drafting and refining policy, Council and Board Minutes, training staff across departments, and shepherding the City through a sustained transition away from paper-based recordkeeping toward genuinely digital workflows.

Read full article [here](#).

Retention Beyond the Schedule, Disposition Freezes

By: Jessica Jones, CRM, NS

Retention instructions are designed to be clear and repeatable. A trigger starts the clock, a time period defines how long to keep the record, and disposition defines what happens at the end.

In practice, a record can be retention-eligible and still not be ready for disposition. This is often because a disposition freeze is in place. A disposition freeze does not replace the retention instruction. It temporarily pauses a disposition action that would otherwise occur.

Read full article [here](#).

Celebrating 50 Years of Leadership: Join NIRMA at the 2026 Annual Symposium

By: Jessica Jones, CRM, NS

The Nuclear Information and Records Management Association (NIRMA) is proud to announce its **50th Annual NIRMA Symposium**, taking place **July 27–29, 2026**, in sunny **San Antonio, Texas**, with Business Unit meetings following on July 30, 2026. This milestone event will bring together professionals from across the nuclear industry for educational sessions, discussions on emerging technologies, and presentations highlighting collaboration between nuclear information management experts and other sectors.

Read full article [here](#).

July Virtual Mixer

Save the date for our **Virtual RIM Month Mixer on July 16 at 3:00 pm ET**.

Wanted: ICRM Mentors

The ICRM is always looking for new mentors. If you are interested in becoming a mentor or have any questions, please contact us at mentor@icrm.org.

Join Us in Congratulating Our Newest ICRM Members!

New CRAs from March 2026 - April 2026

Jason Carter, CRA - , *Jamaica, Kingston*
Stefanie Basalik, CRA - *Greencastle, Pennsylvania*
Ryan LeViness, CRA - *Bronx, New York*
Alicia Coletti, CRA - *Elkridge, Maryland*
Fernando Tanner, CRA - *Las Vegas, Nevada*
Roxanne Ward, CRA - *Englewood, Colorado*
Courtney Careen, CRA - *Dunville, Newfoundland and Labrador, Canada*
Eva Quinn, CRA - *East Grand Forks, Minnesota*
Shelby Procko, CRA - *Lebanon, Illinois*
Sahil Khanna, CRA - *Brampton, Ontario, Canada*
Mallory Perilloux, CRA - *Bogalusa, Louisiana*



New CRMs from March 2026 - April 2026

Jason Carter, CRM - *Jamaica, Kingston*

Marina Meier, CRM - *Idaho Falls, Idaho*

Eva Quinn, CRM - *East Grand Forks, Minnesota*

Get Involved!

Do you want to get involved in the ICRM or have an article you would like to contribute? Contact our business office at admin@icrm.org.

...And don't forget to connect with us on [X](#), [Facebook](#), and [LinkedIn](#)!

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